

OOO 有限公司 (중국 회사명, 회사주소, 연락처, 이메일)

SAMPLE

Aug 3rd, 2016

The Consular Section Embassy of China

INVITATION

Re : Business Visa Application

- 3 month Single Entry
 6 month Multiple Entry
 12 month Multiple Entry

3 가지 타입 선택 후

We hereby conform that we are inviting the following person holding passport of REPUBLIC OF KOREA on a business meeting

NAME IN FULL : **HONG / GILDONG**

DATE OF BIRTH : **22 DEC 1977**

PASSPORT NUMBER : **M12345678**

PERIOD OF STAY : 30 DAYS 90 DAYS

체류기간 및 중국 입국 도시

FINAL DESTINATION : **BEIJING**

EXPECTED PERIOD OF STAY :

10 AUG 2016 ~ 30 AUG 2016

12 DEC 2016 ~ 20 FEB 2017

05 JUL 2017 ~ 30 JUL 2017

단수 시 출장기간 1 건

복수 시 출장기간 2 건 이상기재



We will be fully responsible for his(her) boarding, lodging, and immigration matter and also, For return journey well within given time to stay here.

Thanks for your kind cooperation in advance.

Your Faithfully

중국 초청 회사 및 담당자 정보

Name of Company : **OOO 有限公司**

Name : **HHHHH**

Positon : **MANAGER**

Address : **No. 58 Maizidian street, Chaoyang, District, Beijing**

Tel : **86-10-6512-6688**





232720160718122295

被授权单位邀请函

Invitation Letter of Duly Authorized Unit

编号/No. : 232720160718122295

此函仅限申请人前往中华人民共和国驻大韩民国大使馆申请签证时使用。

please apply forthwith for visa at the Embassy of P.R.China in R.O.K. with this letter.

被授权单位名称 Name of Duly Authorized Unit		中国文学艺术界联合会			
被邀请人(共5人) Information of the Invited(5 people in total)					
	外文姓名 Full Name	性别 Sex	出生日期 Date of Birth	国籍 Nationality	护照号码 Passport No.
1				韩国	
2		女	1991-09-28	韩国	
3		男	1991-08-13	韩国	
4		女	1993-08-22	韩国	
5		女	1995-01-06	韩国	
申请签证有效期 1 个月 Validity of Visa Intended to Apply		拟入境次数 1 次 Number of Entries		最长停留天数 30 Longest Stay	
拟入境日期 2016-08-06 Date of First Entry		访问地点 北京, 西宁 Places to Visit		Purpose of Visit	
联系人 张海鹰 Contact Person		被授权单位盖章及负责人签署 Seal and Signature  张锡海 2016年 07月 18日 Year Month Day			
电话 01059759353 Tel					
传真 01059759785 Fax					
邮箱 cflac_zhy@sina.com E-mail					

注: 1. 本邀请函有效期三个月。

Notes: 1. This letter is valid for three months.